



Dear Registered Shareholder(s),

10 July 2025

Notification of publication of Corporate Communications on the Company's website

We hereby notify you that the following Corporate Communications¹ (the “**Current Corporate Communications**”) of LET Group Holdings Limited (the “**Company**”), in both English and Chinese versions, is now available on the Company's website at www.letgroupholdings.com (the “**Company's Website**”) and the website of The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) at www.hkexnews.hk (the “**Stock Exchange's Website**”):

- 2023 Annual Report;
- 2024 Interim Report;
- 2024 Annual Report;
- Circular; and
- Notice of AGM and Proxy Form.

You may now access the Current Corporate Communications under the “Investor Relations” sections of the Company's Website or via the Stock Exchange's Website. If you have previously requested to receive Corporate Communications in printed form, the Current Corporate Communication is enclosed herewith.

In support of electronic communication by email, the Company recommends you provide the Company with your email address by reasonable notice (of not less than 7 days) in writing to the Company's share registrar in Hong Kong, Tricor Investor Services Limited (“**Hong Kong Branch Share Registrar**”) at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to is-ecom@vistra.com.

It is the responsibility of the Shareholders to provide email address that is functional. If the Company does not possess the email address of a Shareholder or the email address provided is not functional, the Company will send to you by post, (i) a notification letter for the availability of Corporate Communications on the Company's Website and (ii) future Actionable Corporate Communications² in printed form, until such time when you have provided a functional email address to the Company's Hong Kong Branch Share Registrar for receiving the same. The Company will be considered to have complied with the Listing Rules on the Stock Exchange if it sends Corporate Communications and/or Actionable Corporate Communications to the email address provided by a Shareholder without receiving any “non-delivery” message.

You are entitled to change the election of means of receipt and language(s) of future Corporate Communications or request for printed copy of the Current Corporate Communications at any time by completing, signing and returning the enclosed Change Request Form or by written request to the Company's Hong Kong Branch Share Registrar (at the address above) or by email to is-ecom@vistra.com. We will promptly send the printed copies of the Current Corporate Communications to you free of charge upon receipt of your request for receiving printed form of Current Corporate Communications. Please note that the request for printed copies of future Corporate Communications will be valid until expiry on 31 December 2025 unless being revoked or superseded (whichever is earlier). Further request in writing will be required if you prefer to continue receiving printed copies of future Corporate Communications.

Should you have any queries relating to this notification, please call the enquiry hotline of the Hong Kong Branch Share Registrar at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding Hong Kong public holidays).

By the order of the Board
LET Group Holdings Limited
Lo Kai Bong
Chairman

Encl.

Notes:

1. Corporate Communication(s) include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
2. Actionable Corporate Communication(s) refer to any corporate communications that seek instructions from the Shareholders of the Company on how they wish to exercise their rights or make elections as the Company's Shareholders.



各位註冊股東：

於本公司網站刊登公司通訊之通知

謹此通知 閣下，LET Group Holdings Limited(「本公司」)之下述公司通訊¹(「本次公司通訊」)之中、英文版本，現已登載於本公司網站www.letgroupholdings.com(「本公司網站」)及香港聯合交易所有限公司(「聯交所」)網站www.hkexnews.hk(「聯交所網站」)以供閱覽：

- 2023年年報；
- 2024年中期報告；
- 2024年年報；
- 通函；及
- 股東週年大會通告及委任代表表格。

請於本公司網站「投資者關係」部分或聯交所網站內讀取本次公司通訊。若 閣下早前曾要求收取公司通訊的印刷本，本次公司通訊的印刷本已隨函附上。

為了支援通過電子郵件進行電子通訊，本公司建議 閣下向本公司香港股份過戶登記處卓佳證券登記有限公司(「香港股份過戶登記處」)(地址為香港夏慤道16號遠東金融中心17樓)發出(不少於7天的)合理書面通知，或發送電子郵件至is-ecom@vistra.com向本公司提供 閣下的電子郵箱地址。

股東有責任提供有效的電子郵箱地址。若 閣下沒有提供有效的電郵地址，本公司將透過郵寄方式向 閣下發送(i)在公司網站上發佈公司通訊的通知函，以及(ii)所有日後可供採取行動的公司通訊²的印刷版本，直至 閣下向本公司的香港股份過戶登記處提供有效的電郵地址以接收該等公司通訊的電子版本。如果本公司向股東提供的電子郵箱地址發送公司通訊及／或可供採取行動的公司通訊而未收到任何「未送達」信息，則本公司將被視為已遵守聯交所上市規則。

閣下可隨時以填妥、簽署及交回附奉之變更申請表格(「變更申請表格」)或發送書面通知至香港股份過戶登記分處(如上述地址)或電郵至is-ecom@vistra.com，以更改日後公司通訊之收取方式及語言版本之選擇或索取本次公司通訊的印刷本。在收到 閣下索取本次公司通訊的印刷本的書面形式請求後，本公司會及時地將相關本次公司通訊的印刷本免費向 閣下寄發。請注意，收取日後公司通訊的印刷版本要求將直至2025年12月31日到期前有效，除非被撤銷或取代(以較早者為準)。若 閣下希望繼續收到日後公司通訊的印刷本，則需要再作書面要求。

倘 閣下對本通知有任何疑問，請致電香港股份過戶登記分處電話熱線(852)2980 1333，辦公時間為星期一至五(公眾假期除外)上午9時正至下午6時正。

承董事會命
LET Group Holdings Limited
主席
盧衍溢

2025年7月10日

附件

附註：

1. 公司通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於(a)董事會報告，公司年度帳目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；(f)代表委任表格。
2. 可供採取行動的公司通訊是指任何涉及要求本公司股東指示其擬如何行使有關本公司股東權利的公司通訊。

Registered Shareholder's information (English name and Address):

Change Request Form

To: LET Group Holdings Limited (the "Company") (Stock Code: 1383)

c/o Tricor Investor Services Limited
17/F, Far East Finance Centre
16 Harcourt Road
Hong Kong

**Part A I/We would like to receive the Company's future Corporate Communications¹ in the manner as indicated below:
(Please mark "X" in ONLY ONE of the following boxes)**

- ☐ To receive printed English and Chinese versions of the Current Corporate Communication

**Part B I/We would like to receive the Company's future Corporate Communications¹ in the manner as indicated below:
(Please mark "X" in ONLY ONE of the following boxes)**

- ☐ to read all future Corporate Communications published on the **Company's website** (www.letgroup Holdings.com) ONLY in place of receiving printed copies and receive a notification letter for the publication of Corporate Communications on the website of the Company; or
Email Address: _____
(Please provide the email address in English Capital Letters and the email address provided is used for the purpose of receiving (i) all email notifications of the availability of the Corporate Communications on the website of the Company, and (ii) all future Actionable Corporate Communications² in electronic form from the Company. If no email address is provided or the email address provided by you is not functional, (i) a printed notification letter of the availability of the Corporate Communications on the website of the Company and (ii) all future Actionable Corporate Communications will be sent to you by post at your address as appearing in the Company's register of members.)
- ☐ to receive **printed English version** ONLY of future Corporate Communications⁷; or
☐ to receive **printed Chinese version** ONLY of future Corporate Communications⁷; or
☐ to receive **printed English and Chinese versions** of future Corporate Communications.

Name of Registered Shareholder: _____

Contact telephone number: _____

Address: _____

Signature: _____

Date: _____

Notes:

- Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
- Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders of the Company on how they wish to exercise their rights or make elections as the Company's Shareholders.
- Please complete all the items. If no box, or more than one box, is marked "X", or any signature or other information is incorrectly completed, the Company reserves its right to treat this Change Request Form as void.
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.
- The above instruction will apply to future Corporate Communications to be sent to you. You have the right at any time to change the election of means of receipt and/or language(s) of future Corporate Communications by serving reasonable notice (of not less than 7 days) in writing to the Hong Kong Branch Share Registrar, Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to is-ecom@vistra.com. This request for printed copy of the future Corporate Communications will be valid until expiry on 31 December 2025 unless being revoked or superseded (whichever is earlier). Further request in writing will be required if you prefer to continue receiving printed copies of future Corporate Communications.
- For the avoidance of doubt, we do not accept any other special instructions written on this Change Request Form.
- If both English and Chinese versions of a Corporate Communication are combined into one document, a printed version of the Corporate Communication in both English and Chinese will be sent to the non-registered shareholders requesting for any of the printed versions.
- Should you have any queries in relation to this Change Request Form, please call the enquiry hotline of the Hong Kong Branch Share Registrar at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays.

PERSONAL INFORMATION COLLECTION STATEMENT

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"), which may include but not limited to your name, contact telephone number, email address and mailing address. Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or to correct the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

By mail to: Privacy Compliance Officer
Tricor Investor Services Limited
17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong
By email to: is-enquiries@vistra.com

(Please cut along the dotted line 請沿虛線剪下)

Please cut the mailing label and stick this on an envelope
to return the Change Request Form to us.

No postage stamp is required for local mailing in Hong Kong.

當閣下寄回此變更申請表格時，請將此郵寄標籤剪貼於信封上。
如在本港投寄，閣下無需支付郵費或貼上郵票。

Mailing Label 郵寄標籤

Tricor Investor Services Limited
卓佳證券登記有限公司
Freeport No. 簡便回郵號碼: 10 GPO
Hong Kong 香港

登記股東資料(英文姓名及地址)：

變更申請表格

致： LET Group Holdings Limited(「本公司」)(股份代號：1383)

經卓佳證券登記有限公司

香港夏慤道16號

遠東金融中心17樓

甲部 本人／吾等要求索取日期為2025年7月10日的本次公司通訊：

(請在下列空格內劃上「X」號)

☐ 要求索取本次公司通訊之英文和中文印刷本

乙部 本人／吾等希望以下列方式收取本公司之日後公司通訊¹：

(請僅在下列其中一個空格內劃上「X」號)

☐ 僅閱覽所有日後在本公司網站(www.letgroup Holdings.com)登載之公司通訊以代替收取印刷本，並收取在本公司網站登載公司通訊之通知信函；或
電郵地址：_____

(請以英文正楷填寫電郵地址，有關電郵地址將僅用作收取(i)已登載公司通訊於本公司網站的電郵通知，以及(ii)本公司日後以電子形式發佈的所有可供採取行動的公司通訊。如未有提供電郵地址或 閣下提供之電郵地址並非有效且可用，我們將透過郵寄方式按 閣下於本公司的股東名冊上所示之地址向 閣下寄發(i)已登載公司通訊於本公司網站的通知信函印刷本，以及(ii)所有日後可供採取行動的公司通訊印刷本。)

☐ 僅收取日後公司通訊²之英文印刷本；或

☐ 僅收取日後公司通訊²之中文印刷本；或

☐ 同時收取日後公司通訊之英文及中文印刷本。

註冊股東姓名：_____

聯絡電話號碼：_____

地址：_____

簽名：_____ 日期：_____

附註：

- 公司通訊包括本公司發佈或將予發佈以供其任何證券持有人或投資大眾參照或採取行動的任何文件，其中包括但不限於(a)董事會報告，公司年度帳目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。
- 可供採取行動的公司通訊是指任何涉及要求本公司股東指示其擬如何行使其有關本公司股東權利的公司通訊。
- 請 閣下填妥所有資料。倘未有在任何一個空格或在超過一個空格劃上「X」號，或任何簽名或其他內容填寫錯誤，本公司保留權利將本變更申請表格視為無效。
- 如屬聯名股東，則本變更申請表格須由就有關聯名持股於本公司股東名冊上排名首位之股東簽署，方為有效。
- 上述指示適用於日後寄發予 閣下之公司通訊。 閣下可於任何時間以郵寄方式向香港股份過戶登記處卓佳證券登記有限公司(地址為香港夏慤道16號遠東金融中心17樓)發出合理時間(不少於7天)的預先書面通知，或電郵至is-ecom@vistra.com以更改公司通訊之收取方式及／或語言版本之選擇。此印刷本要求將直到2025年12月31日到期前有效，除非被撤銷或取代(以較早者為準)。如果 閣下希望繼續收到日後公司通訊的印刷本，則需要再作書面要求。
- 為免存疑，本公司概不接受於本變更申請表格上書寫之任何其他特別指示。
- 若公司通訊的英文版本及中文版本合併為一份文件，則一份載有公司通訊的英文版本及中文版本的印刷版本將寄給要求索取任一版本公司通訊印刷版本的登記股東。
- 倘 閣下對本變更申請表格有任何疑問，請致電香港股份過戶登記處諮詢熱線(852)2980 1333查詢，辦公時間為星期一至星期五(香港公眾假期除外)上午九時正至下午六時正。

收集個人資料聲明

本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義，包括但不限於 閣下的名稱，聯絡電話號碼，電子郵箱地址和郵寄地址。 閣下是自願向本公司提供 閣下個人資料，以便以 閣下所選之方式接收公司通訊。 閣下的個人資料將在適當期間保留作核實及記錄用途。 閣下有權根據《私隱條例》的條文要求查閱及／或修改 閣下的個人資料。任何該等要求均須以書面透過下列方式提出：

郵寄至：私隱條例事務主任

卓佳證券登記有限公司

香港夏慤道16號遠東金融中心17樓

電郵至：is-enquiries@vistra.com

(Please cut along the dotted line 請沿虛線剪下)

Please cut the mailing label and stick this on an envelope

to return the Change Request Form to us.

No postage stamp is required for local mailing in Hong Kong.

當 閣下寄回此變更申請表格時，請將此郵寄標籤剪貼於信封上。

如在本港投寄， 閣下無需支付郵費或貼上郵票。

Mailing Label郵寄標籤

Tricor Investor Services Limited

卓佳證券登記有限公司

Freepost No. 簡便回郵號碼：10 GPO

Hong Kong 香港