



NOTIFICATION LETTER 通知函

15 December 2025

Dear Non-registered Shareholder<sup>1</sup>,

Hang Seng Bank Limited (the “Bank”)

– Notice of Publication of Scheme Document together with Notice of Court Meeting and Notice of General Meeting (collectively, the “Current Corporate Communications”) and New Arrangement for Dissemination of Corporate Communications<sup>2</sup>

The Bank’s Court Meeting and General Meeting will be held in the form of a hybrid meeting at Grand Ballroom, 16/F, Hopewell Hotel, 15 Kennedy Road, Wan Chai, Hong Kong and via the Court Meeting Online Platform (at <https://meetings.computershare.com/HangSengCourtMeeting>) and the General Meeting Online Platform (at <https://meetings.computershare.com/HangSengGeneralMeeting>) respectively on Thursday, 8 January 2026 at 10:30 a.m. and 11:00 a.m. (or immediately after the conclusion or adjournment of the Court Meeting) respectively. The English and Chinese versions of the Bank’s Current Corporate Communications are available on the Bank’s website at [www.hangseng.com](http://www.hangseng.com) and the website of Hong Kong Exchanges and Clearing Limited (“HKEX”) at [www.hkexnews.hk](http://www.hkexnews.hk) (collectively, the “Websites”). If you have previously requested to receive Corporate Communications in printed form, printed form of the Current Corporate Communications is enclosed.

In accordance with the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, the Companies Ordinance (Cap. 622 of the Laws of Hong Kong) and the Articles of Association of the Bank, please be informed that **the Bank has adopted electronic dissemination of Corporate Communications**. As such, both the English and Chinese versions of all future Corporate Communications will be available electronically on the Websites in place of printed form. You may access the Bank’s Corporate Communications by clicking “Investor Relations” under “About Hang Seng” on the home page of the Bank’s website, then selecting the name of the relevant document under “Financial Information”, or “Circulars to Shareholders”, or “Notices of General Meetings of Shareholders”, or by browsing the HKEX’s website. The Bank is no longer required to notify shareholders of its publication of Corporate Communications and you are encouraged to subscribe to the HKEX news alert service to receive alerts when the Bank publishes Corporate Communications.

If you wish to receive future Corporate Communications from the Bank in printed or electronic form, please liaise with your bank(s), broker(s), custodian(s) or nominee(s) through which your shares are held (collectively, the “Intermediaries”) and provide your address or email address to your Intermediaries. Printed form of Current Corporate Communications is available, free of charge, upon your request in writing to the Bank’s Share Registrar, Computershare Hong Kong Investor Services Limited (the “Share Registrar”) by email to [hangseng\\_privatisation@computershare.com.hk](mailto:hangseng_privatisation@computershare.com.hk) or by post to 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong.

Yours faithfully,  
For and on behalf of

**Hang Seng Bank Limited**  
**Cheung Ka Ki**

Company Secretary and Head of Corporate Governance

Notes: 1 “Non-registered Shareholder” means such person or company whose shares are held in The Central Clearing and Settlement System and who has notified the Bank from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communications of the Bank.

2 “Corporate Communications” refers to any document from time to time issued by the Bank to its shareholders for information or action, including but not limited to annual reports and accounts, interim reports, notices of meeting, listing documents and circulars.

各位非登記股東<sup>1</sup>：

恒生銀行有限公司(「本行」)

– 計劃文件(連同法院會議通告及股東大會通告)(統稱「是次公司通訊」)之發佈通知及發送公司通訊<sup>2</sup>之新安排

本行將於2026年1月8日(星期四)上午10時30分及上午11時正(或緊隨法院會議結束或延會後)在香港灣仔堅尼地道15號合和酒店16樓合和大禮堂以及分別通過法院會議網上平台(<https://meetings.computershare.com/HangSengCourtMeeting&Locale=zh-hk>)及股東大會網上平台(<https://meetings.computershare.com/HangSengGeneralMeeting&Locale=zh-hk>)分別召開法院會議及股東大會。本行是次公司通訊之中、英文版本已上載於本行網站[www.hangseng.com](http://www.hangseng.com)及香港交易及結算所有限公司(「香港交易所」)網站[www.hkexnews.hk](http://www.hkexnews.hk)(統稱「該等網站」)。如閣下此前選擇收取本行公司通訊之印刷本，現隨函附上是次公司通訊。

根據《香港聯合交易所有限公司證券上市規則》、香港法律第622章《公司條例》及本行之章程細則，謹此通知閣下本行已採用電子方式發送公司通訊。因此，日後所有公司通訊之中、英文版本將上載於該等網站，以代替印刷本。閣下可於本行網站主頁「恒生簡介」項下，選按「投資者關係」，再在「財務資訊」、「股東通函」或「股東大會通告」項下，選擇本行之公司通訊，或透過香港交易所網站瀏覽有關文件。本行毋須再就刊載公司通訊向股東發出通知。謹此建議閣下登記使用香港交易所之訊息提示服務，以便於本行刊載公司通訊時接收訊息提示。

如閣下欲收取本行日後公司通訊(不論是印刷本或電子本)，應聯絡代閣下持有股份的銀行、經紀、託管商或代理人(統稱「中介公司」)，並向閣下的中介公司提供閣下的地址或電郵地址。倘若閣下欲收取是次公司通訊之印刷本，請將有關的書面要求電郵至本行之股份登記處香港中央證券登記有限公司(「股份登記處」)，電郵地址為[hangseng\\_privatisation@computershare.com.hk](mailto:hangseng_privatisation@computershare.com.hk)，或郵寄至香港灣仔皇后大道東183號合和中心17M樓，費用全免。

恒生銀行有限公司  
公司秘書及企業管治主管  
張嘉琪 謹啟  
2025年12月15日

附註：1 「非登記股東」指其股份存放於中央結算及交收系統之人士或公司，並已透過香港中央結算有限公司不時向本行發出通知，希望收到本行之公司通訊。

2 「公司通訊」指本行不時向股東發出供其參照或採取行動之任何文件，包括但不限於年度報告及賬目、中期報告、會議通告、上市文件及通函。

恒生銀行有限公司

**Hang Seng Bank Limited**

於香港註冊成立之有限公司

Incorporated in Hong Kong with limited liability

NAME(S) AND ADDRESS OF THE NON-REGISTERED SHAREHOLDER  
非登記股東之英文姓名及地址

## REQUEST FORM 申請表格

**To: Hang Seng Bank Limited (the “Bank”)**  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre,  
183 Queen’s Road East,  
Wanchai, Hong Kong

**致：恒生銀行有限公司(「恒生」)**  
經香港中央證券登記有限公司  
香港灣仔皇后大道東183號  
合和中心17M樓

### (1) Means of receipt of all future Corporate Communications 收取日後所有公司通訊之方式

#### REMINDER提示：

As a Non-registered Shareholder, if you wish to receive Corporate Communications, please liaise with and provide your address or email address to your Intermediaries. 作為非登記股東，如閣下欲收取公司通訊，應聯絡並提供閣下的地址或電郵地址予閣下的中介公司。

I/We would like to receive **all future Corporate Communications** of the Bank in the following manner:  
本人／吾等希望以下列方式收取恒生日後所有公司通訊：

(Please choose only ONE of the options below 請從以下選項中只選擇其中一項)

#### Option 1 選項1

In electronic form (this form is not required to be returned)  
以電子方式收取(無須交回本表格)

#### Option 2 選項2

In printed form  
收取

☐ English version  
英文印刷本

☐ Chinese version  
中文印刷本

☐ English and Chinese versions  
英文及中文印刷本

**This instruction will remain valid only until publication of the Bank’s next Annual Report, after which printed form will not be sent to you unless you specifically request again.**

本指示僅於恒生刊發下一份年報前有效。除非屆時閣下再次提出要求，否則本行將不再向閣下發送印刷本。

### (2) Request of printed form of the Current Corporate Communications 收取是次公司通訊之印刷本

I/We would like to receive the printed form of the Current Corporate Communications:  
本人／吾等現欲收取恒生是次公司通訊之印刷本：

☐ English and Chinese versions  
英文及中文印刷本

Signature 簽署

Contact number 聯絡電話號碼

Date 日期

Notes 附註：

- Please complete all your details clearly. Any form with no indicated choice, with no signature or otherwise incorrectly completed will be void.  
請閣下清楚填妥所有資料。表格上若未有作出選擇或未有簽署又或在其他方面填寫不正確，即告作廢。
- Please specify your name and address clearly in BLOCK LETTERS IN ENGLISH on the top left hand corner of this form if it is downloaded from any of the Websites.  
倘若閣下從該等網站上下載本表格，請於本表格左上方以英文正楷清楚註明閣下的姓名及地址。
- Terms used in this form shall bear the same meanings as those defined in the Bank’s notification letter to non-registered shareholders dated 15 December 2025.  
於本表格內所用詞彙與恒生於2025年12月15日發送予非登記股東之通知函內所界定者具有相同涵義。

#### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

“Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”), which will include your name, contact number, and/or address. The Personal Data provided in this form will be used in connection with the Bank’s arrangements on dissemination of Corporate Communications. Your supply of the Personal Data to the Bank and/or the Share Registrar is on a voluntary basis. The Personal Data will be disclosed or transferred to the Share Registrar’s agents, contractors or third-party service providers of the Bank who/which offers administrative, telecommunications, computer, payment or other data processing services to the Share Registrar in connection with the operation of their business for any of the above stated purpose(s). The Bank and the Share Registrar may also transfer the Personal Data if it is required to do so by law enforcement agencies or regulatory authorities. The Personal Data collected in this form will be retained for such period as may be necessary for any of the above purpose(s) and its directly related purposes such as for our verification, notification and record purposes. You have the right to request access to and/or correction of the Personal Data in accordance with the provisions of the PDPO. Any such request should be in writing to the Hong Kong Privacy Officer of the Share Registrar by post or by email to PrivacyOfficer@computershare.com.hk.

本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義，包括閣下之姓名、聯絡電話號碼及／或地址。閣下於本表格所提供的個人資料會用於有關恒生發佈公司通訊的安排。閣下乃基於自願性質向恒生及／或股份登記處提供個人資料。為達至任何上述目的，該等個人資料將會被披露予或轉交至股份登記處之代理、承包商或恒生之第三方服務供應商，以提供與其業務運作有關的行政、電訊、電腦、付款或其他資料處理服務予股份登記處。若法律規定或應執法機關或監管部門的要求，恒生及股份登記處亦會轉移該等個人資料。於本表格所收集的個人資料將會於為達至任何上述用途或任何直接相關用途所需的時間內被保存作查證、通知及記錄用途。閣下有權根據《私隱條例》之條文要求查閱及／或修改個人資料。任何該等要求均須以書面方式透過郵寄或電郵至 PrivacyOfficer@computershare.com.hk 向股份登記處之香港隱私主任提出。

#### Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼：37  
Hong Kong 香港

Please cut the mailing label and stick it onto an envelope to return this form to us.  
**No postage is necessary if posted in Hong Kong.**

當閣下寄回此表格時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。