



RUSAL

## UNITED COMPANY RUSAL, INTERNATIONAL PUBLIC JOINT-STOCK COMPANY

*(Incorporated under the laws of Jersey with limited liability and continued in the Russian Federation  
as an international company)  
(Stock Code: 486)*

### NOTIFICATION LETTER 通知信函

16 January 2026

Dear Non-registered holder <sup>(Note 1)</sup>,

#### **United Company RUSAL, international public joint-stock company (the "Company") – Mandatory Electronic Dissemination of Corporate Communications**

This notification sets out the arrangements adopted by the Company on dissemination of its Corporate Communications and Actionable Corporate Communications, pursuant to Rule 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and the Companies Ordinance (Chapter 622 of the Laws of Hong Kong).

Corporate Communications <sup>(Note 2)</sup> refer to any documents issued or to be issued by the Company for the information or action of securities holder.

Actionable Corporate Communications refer to any Corporate Communications that seek instructions from securities holders of the Company on how they wish to exercise their rights or make an election as securities holders of the Company but it does not include notices of general meetings and proxy forms.

#### 1. Corporate Communications

The Company will continue to disseminate Corporate Communications to its shareholders using electronic means through the website of the Company at [www.rusal.com](http://www.rusal.com) (the "Company Website") and the website of Hong Kong Exchanges and Clearing Limited ("HKEX") at [www.hkexnews.hk](http://www.hkexnews.hk) (the "HKEXnews Website", together with the Company Website, the "Websites"). You may access the relevant documents under the sub-sections of the Company's website titled "HKEx filings", "Corporate documents and policies" and "Continuing connected transactions". The documents are also available on the HKEXnews Website. The Company will only send the printed version of Corporate Communications to a shareholder upon request.

#### 2. Actionable Corporate Communications

Non-registered shareholders who wish to receive future Actionable Corporate Communications of the Company by email should liaise with their banks, brokers, custodians, nominees or HKSCC Nominees Limited through which their shares are held (together, the "Intermediary") and provide their email address to their Intermediary.

**All previous requests or instructions (if any) to the Company to receive Corporate Communications in printed form will no longer be valid.** If any shareholder still wishes to receive Corporate Communications in printed form, please complete the enclosed request form (the "Request Form") and return the duly signed Request Form to Hongkong Managers and Secretaries Limited, the Share Registrar of the Company (the "Share Registrar") by email to [registrar@hkmanagers.com](mailto:registrar@hkmanagers.com) or by post to Units 1607-8, 16/F, Citicorp Centre, 18 Whitfield Road, Causeway Bay, Hong Kong. **Any such request will expire and cease to be valid one year after receipt, or such shorter period when the request is revoked in writing by the shareholder concerned, or superseded by their subsequent written request.** Please note that if any shareholder wishes to continue to receive Corporate Communications in printed form after the expiry of the original request, the shareholder must submit a fresh request in writing.

If, for any reason, a shareholder has difficulty in gaining access to the Websites, the Company will, upon a request by the shareholder to the Share Registrar by email or by post (email or postal addresses provided above), send the printed version or the electronic version of relevant Corporate Communications to the shareholder free of charge.

Details of the above arrangements are available on the Company Website "**Investors – Disclosure of information**". The Request Form can also be downloaded from the Websites for use. Shareholders using a downloaded copy of the Request Form should complete all the details required and return the duly signed Request Form to the Share Registrar by email or by post (email or postal addresses provided above).

Should you have any queries relating to any of the above matters, please call the Company's telephone hotline at (852) 3528 0290 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time) from Monday to Friday, excluding Hong Kong public holidays or send an email to [registrar@hkmanagers.com](mailto:registrar@hkmanagers.com).

For and on behalf of  
**United Company RUSAL, international  
public joint-stock company**  
**Chan Lok Tung**  
*Company Secretary*

Notes:

- (1) This letter is addressed to Non-registered holders ("Non-registered holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that it wishes to receive corporate communications). If you have sold or transferred your shares in the Company, please disregard this letter and the request form on the reverse side.
- (2) Corporate Communications include but are not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位非登記持有人<sup>(附註1)</sup>：

**United Company RUSAL, international public joint-stock company 俄鋁（「本公司」）－強制規定須以電子方式發布公司通訊**

本通知載列本公司根據香港聯合交易所有限公司證券上市規則第2.07A 條及《公司條例》（香港法例第622章）就發佈其公司通訊及可供採取行動之公司通訊而採納的安排。

公司通訊<sup>(附註2)</sup>是指本公司為向其任何證券持有人提供資訊或提醒其採取行動而發佈或將要發佈的任何文件。

可供採取行動之公司通訊指任何涉及要求本公司證券持有人指示其擬如何行使有關本公司證券持有人的權利或作出選擇之公司通訊，但不包括股東大會的通告及委任代表表格。

**1. 公司通訊**

本公司將繼續透過本公司網站 [www.rusal.com](http://www.rusal.com)（「本公司網站」）及香港交易及結算所有限公司（「香港交易所」）網站 [https://www.hkexnews.hk/index\\_c.htm](https://www.hkexnews.hk/index_c.htm)（「披露易網站」，連同本公司網站統稱「網站」）以電子方式向其股東發佈公司通訊，閣下可於本公司網站的「香港聯合交易所的存檔」、「公司文件和政策」及「持續關連交易」項下閱覽有關文件。此等文件亦已載於披露易網站。本公司僅應股東要求方會向其發送公司通訊印刷本。

**2. 可供採取行動之公司通訊**

非登記股東如欲透過電郵收取本公司日後可供採取行動之公司通訊，應聯絡代閣下持有股份之銀行、經紀、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介公司」），並向中介公司提供閣下之電郵地址。

**所有先前曾向本公司提出收取公司通訊印刷本之要求或指示（如有）將不再有效。**倘任何股東仍希望收取公司通訊之印刷本，請填妥申請表格（「申請表格」）並將已正式簽署之申請表格以電郵或郵寄方式交回本公司的股份過戶登記處－香港經理秘書有限公司（「股份過戶登記處」），電郵地址為 [registrar@hkmanagers.com](mailto:registrar@hkmanagers.com) 或郵寄地址為香港銅鑼灣威非路道18號萬國寶通中心十六樓1607-8室。**任何該等要求將於接獲日期一年後屆滿及失效，或於有關股東書面撤銷要求或被閣下其後之書面要求取代的較短期間屆滿及失效。**謹請注意。

倘任何股東有意於原有要求屆滿後繼續收取公司通訊之印刷本，股東必須提交一份新的書面要求。倘股東因任何理由難以瀏覽網站，本公司將應股東透過電郵或郵寄方式交回股份過戶登記處的要求（電郵或郵寄地址見上文），免費向股東發送相關公司通訊之印刷本或電子版本。

上述安排之詳情可於本公司網站「**致投資者－香港聯合交易所的存檔**」上查閱。申請表格亦可以自網站下載使用。使用經下載申請表格之股東應填妥所有所需資料，並將已正式簽署之申請表格以電郵或郵寄方式交回股份過戶登記處（電郵或郵寄地址見上文）。

如對本函內容有任何疑問，請致電本公司電話熱線(852)3528 0290，辦公時間為星期一至五（香港公眾假期除外）上午9時正至下午6時正（香港時間）或電郵至 [registrar@hkmanagers.com](mailto:registrar@hkmanagers.com)。

為及代表

**United Company RUSAL, international  
public joint-stock company**

**陳樂彤**

公司秘書

2026年1月16日

**附註：**

(1) 此函件乃向本公司之非登記持有人（「非登記持有人」指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊文件）發出。如果閣下已經出售或轉讓所持有之本公司股份，則無需理會本函件及所附申請表格。

(2) 公司通訊文件包括但不限於：(a)董事會報告、年度財務報表連同核數師報告及如適用，財務摘要報告；(b)中期報告及如適用，中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)委任代表表格。

## CORPORATE COMMUNICATIONS REQUEST FORM 公司通訊申請表格

To: **United Company RUSAL, international public joint-stock company** 致 : **United Company RUSAL, international public joint-stock company**  
 (the "Company")  
 (Stock Code: 00486)  
 c/o Hongkong Managers and Secretaries Limited  
 Units 1607-8, 16/F, Citicorp Centre, 18 Whitfield Road, Causeway Bay,  
 Hong Kong

地點為香港銅鑼灣威非路道 18 號萬國寶通中心 16 樓 1607-8 室

**Election of Language and Means of Receipt of Corporation Communications****公司通訊語言及接收方式的選擇**

I/We would like to receive all future Corporate Communications of the Company in the manner indicated below:  
 本人／我們希望以下列方式收取 貴公司日後刊發的所有公司通訊：

(Please mark **ONLY ONE ( X )** of the following boxes)

(請從下列選擇中，僅在其中一個空格內劃上「X」號)

by electronic means through the Company's website ([www.rusal.com](http://www.rusal.com)) (instead of in printed copies) with email notification to my/our email address \_\_\_\_\_ (if any), or a notification letter mailed to my/our address, of the notification of the Corporate Communications on the Company's website; or  
 透過貴公司網站 ([www.rusal.com](http://www.rusal.com)) 以電子方式收取公司通訊（而非收取印刷本），而有關公司通訊已載於公司網站的通知，請發送至本人／我們的電郵地址 \_\_\_\_\_ (如有) 或郵寄至本人／我們的地址；或

in printed form in **English ONLY**; or  
 僅收取公司通訊之英文印刷本；或

in printed form in **Chinese ONLY**; or  
 僅收取公司通訊之中文印刷本；或

in printed form in **BOTH English and Chinese**.  
 收取公司通訊之英文及中文印刷本。

**Name(s) of Non-registered holder(s) #**

**非登記持有人姓名#**

**Address of Non-registered holder(s) #**

**非登記持有人地址#**

**Date**

**日期**

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

**Contact telephone number**

**聯絡電話號碼**

**Signature(s)**

**簽名**

# You are required to fill in the details if you download this request form from the Company's website.

假如閣下從公司網站下載本申請表格，請必須填上有關資料。

**Notes 附註 :**

- 1 Please complete all your details clearly.  
 請閣下清楚填妥所有資料。
- 2 This letter addressed to Non-registered holders ("Non-registered holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that it wishes to receive Corporate Communications).  
 此函件乃向本公司之非登記持有人（“非登記持有人”指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊文件）發出。
- 3 Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.  
 如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
- 4 The above instruction will apply to the Corporate Communications to be sent to you until you notify to the Company c/o Hongkong Managers and Secretaries Limited to the contrary or unless you have at anytime ceased to have shareholdings in the Company.  
 上述指示適用於發送予閣下之所有公司通訊文件，直至閣下通知本公司之香港證券登記處—香港經理秘書有限公司另外之安排或任何時候停止持有本公司的股份。
- 5 For the avoidance of doubt, the Company will not accept any other instruction given on this request form.  
 為免存疑，任何在本申請表格上的額外指示，本公司將不予以處理。

**郵寄標籤 MAILING LABEL**

Hongkong Managers and Secretaries Limited  
 簡便回郵號碼 Freepost No. 37 WCH  
 香港 Hong Kong

閣下寄回此申請表格時，請將郵寄標籤剪貼於信封上。如  
**在本港投寄毋須貼上郵票。**  
 Please cut the mailing label and stick this on the envelope  
 to return this request form to us.  
**No postage stamp necessary if posted in Hong Kong.**