



THE HONGKONG AND SHANGHAI HOTELS, LIMITED

香港上海大酒店有限公司

(Incorporated in Hong Kong with limited liability)

(Stock Code: 45)

17 April 2026

Dear Shareholders,

**Notification of Publication of 2025 Annual Report, Circular,  
Notice of Annual General Meeting<sup>1</sup>, Proxy Form (“Current Corporate Communications”),  
2025 Corporate Responsibility and Sustainability Report and Climate-related Disclosures (“Sustainability Reports”)**

The Current Corporate Communications and Sustainability Reports (in both English and Chinese) of The Hongkong and Shanghai Hotels, Limited (the “Company”) is now available on the website of the Company at [www.hshgroup.com](http://www.hshgroup.com) (the “Company website”) and the website of Hong Kong Exchanges and Clearing Limited at [www.hkexnews.hk](http://www.hkexnews.hk) (the “HKEX website”). You may access the Current Corporate Communications in the “Investors” section and the Sustainability Reports (published in electronic form only) in the “Sustainable Luxury” section on the Company website.

For new registered shareholders (i.e. if you previously have not received the Company’s letter in relation to seeking your preference on means of receipt of Corporate Communications<sup>2</sup>), enclosed is the Current Corporate Communications in both English and Chinese.

If you have any difficulty in receiving or gaining access to the Current Corporate Communications on the Company website for any reason, please send your request (specifying your name, address and request) by email at [hsh.ecom@computershare.com.hk](mailto:hsh.ecom@computershare.com.hk) or by notice in writing to the Company’s share registrar, Computershare Hong Kong Investor Services Limited (the “Share Registrar”), at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong. The Share Registrar will promptly upon receipt of your request for the Current Corporate Communications to be sent in printed form, free of charge.

**Arrangement of Electronic Dissemination of Corporate Communications**

Pursuant to the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited under the expansion of paperless listing regime and electronic dissemination of corporate communications, the Company is writing to inform you that the Company has adopted electronic dissemination of Corporate Communications.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the Company website and the HKEX website in place of printed copies. If you would like to be notified when the Company publishes Corporate Communications, you may subscribe for the free News Alerts service on the HKEX website.

**Solicitation of electronic contact details**

To ensure timely receipt of the latest Corporate Communications, the Company recommends you provide your email address by scanning your personalised QR code printed on the enclosed reply form (the “Reply Form”). Alternatively, you may sign and return the Reply Form to the Share Registrar by email at [hsh.ecom@computershare.com.hk](mailto:hsh.ecom@computershare.com.hk) or by post using the mailing label in the Reply Form.

**If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, you may (i) be unable to receive any notifications regarding the publication of Corporate Communications; and (ii) need to proactively check the Company website and the HKEX website to keep up with the publication of Corporate Communications. The Company will send the Actionable Corporate Communications<sup>3</sup> in printed form in the future.**

If you want to receive future Corporate Communications in printed form, please send an email to [hsh.ecom@computershare.com.hk](mailto:hsh.ecom@computershare.com.hk) specifying your name, address and request to receive the Corporate Communications in printed form or complete and return the enclosed Reply Form to the Share Registrar by post using the mailing label in the Reply Form. Please note that such instruction shall be valid for one year unless revoked or superseded (whichever is earlier), starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to this letter, please call the Company’s hotline at (852) 2840 7788 during business hours from 9:00 a.m. to 5:30 p.m. from Monday to Friday, excluding Hong Kong public holidays.

Yours faithfully,  
For and on behalf of the Board  
**The Hongkong and Shanghai Hotels, Limited**  
**Till Lembke**  
Company Secretary

**Notes:**

1. Annual General Meeting of the Company will be held at The Peninsula Hong Kong, Salisbury Road, Kowloon, Hong Kong on Wednesday, 13 May 2026 at 12:00 noon.
2. Corporate Communication refers to any document issued or to be issued by the Company for the information or action of its shareholders, including but not limited to the annual reports, interim reports, notices of meeting, circulars and proxy forms.
3. Actionable Corporate Communication is any Corporate Communication that seeks instructions from shareholders on how they wish to exercise their rights or make an election.

